



## ADMINISTRATION OF MEDICATION

Students sometimes may need to take prescribed medication during the school day in order to be able to attend school without jeopardizing their health. In such cases, when the district has received written statements from the student's physician and parent/guardian as required by law, designated personnel shall assist the student in taking the medication.

Some students have allergies of such severity that they may require an emergency anaphylactic injection during the course of the school day. Parents/guardians who are aware of this foreseeable need may ask the district to provide such injections in accordance with administrative regulations.

School staff who may be required to administer anaphylactic injections shall receive training from qualified medical personnel. They will be authorized to administer an Epi-Pen injection within the legal provisions of law and afforded appropriate liability protection. (Board Policy 5141.21)

**Before a designated employee administers any prescribed or non-prescribed medication, (i.e., over-the-counter cough drops, Tylenol, aspirin, etc.) to any student during school hours, the district shall have received:**

- 1. A written statement from the student's physician detailing the method, amount and time schedules by which the medication is to be taken, and**
- 2. A written statement from the student's parent/guardian requesting the district to assist the student in taking the medication as prescribed by the physician.  
(Education Code 49423)**

Parents/guardians will secure from the physician a prescription for the medication to be kept at school. Prescriptions shall be in a properly labeled pharmacy bottle containing the name and telephone number of the pharmacy, the student's identification, name of the physician, and dosage of the medication to be given. The designated employee shall be responsible for the medication at school and shall administer it in accordance with the physician's indicated dosage schedule.

All medications must be delivered to the school by the parent/guardian.

All medications shall be kept in a locked drawer or cabinet.

1. The parent/guardian of a student on a continuing medication regimen from a non-episodic condition shall inform the school nurse or other designated certificated employee of the medication being taken, the current dosage and the name of the student's physician.  
(Education Code 49480)
2. With the parent/guardian's consent, the school nurse may communicate with the student's physician regarding the medication and its effects. The school nurse may also counsel school personnel regarding the possible effects of the drug on the student's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission or overdose. (Education Code 49480)